

## Regulations

### Criminal Records /Vulnerable Sector Checks

When students enter the program, they are required to:

- provide a current criminal record/vulnerable sector check

Proof of current record checks are required for all students completing activity in hospital and clinical settings. CRC/VSC checks are maintained and monitored by the Student Affairs office. Students can access and monitor their record using DalMedix.

- **New/entering students** must submit a recent (May 30th or later) Criminal Record/Vulnerable Sector check to the Student Affairs office on or before July 15th prior to beginning med school.
- **Enrolled/returning students**, (years 2, 3 & 4) must upload an attestation to Medix yearly by November 30th stating that there has been no changes to their Criminal Record or Vulnerable Sector Check. Any changes must be reported to Student Affairs.

All students registered with Dalhousie University Faculty of Medicine must comply with these requirements and continue to provide updates to their record. Non-compliance will result in **not being permitted to participate in clinical activities**, therefore causing delays in the progression of their education.

### Process:

For students whose records are not up to date as outlined above:

- Student Affairs will release names to the campus-specific Associate Dean or designate.
- The campus-specific Associate Dean or designate will contact student and have student removed from Clinical encounters (eg. Electives/skilled clinician/core rotations) until all appropriate documentation is submitted.
- The campus-specific Associate Dean or designate will ask student to submit a plan for making up missed encounters which must be approved before proceeding.